Specialized Learning Lead Job Description

Position Overview:

The Specialized Learning Lead serves as the primary instructional specialist and case manager for students receiving support through the Specialized Learning Program. This role provides direct academic intervention, collaborates closely with classroom teachers to implement accommodations and modifications, and supports the development and monitoring of individualized student support plans.

The Specialized Learning Lead works closely with students, families, teachers, counselors, and the Specialized Learning leadership team to ensure students with diverse learning needs are able to access the curriculum and participate successfully in the school environment. This role combines direct student support with instructional coaching and collaborative problem-solving.

Student Support and Case Management

- Serve as the primary case manager for students participating in the Specialized Learning Program.
- Develop, implement, and monitor Specialized Learning Plans in collaboration with teachers, families, and the Specialized Learning Team.
- Ensure accommodations, modifications, and intervention supports are implemented consistently across learning environments.
- Monitor student academic, behavioral, and social-emotional progress and communicate concerns to the Assistant Director of Specialized Learning.
- Maintain organized and up-to-date documentation related to student services, interventions, progress monitoring, and accommodations..

Academic Intervention and Instruction

- Provide direct specialized instruction through individual, small group, or push-in support models.
- Deliver evidence-based interventions targeting areas such as:
    - Reading
    - Written expression
    - Mathematics
- Support students in developing independence, self-advocacy, and learning strategies.
- Differentiate instruction to meet the diverse needs of learners.

Accommodations and Modifications

- Collaborate with teachers to implement accommodations and modifications effectively within the classroom.
- Support teachers in adapting assignments, assessments, and instructional materials for students with learning differences.

- Assist in developing and implementing modified curriculum pathways for students requiring significant academic modifications.
- Monitor the appropriateness and effectiveness of accommodations and modifications.

Collaboration with General Education Teachers

- Partner with classroom teachers to support inclusive instructional practices.
- Provide consultation and coaching to teachers regarding strategies for supporting diverse learners.
- Collaborate on lesson planning, intervention strategies, and classroom supports.
- Help teachers interpret student learning profiles and educational recommendations.

Family Communication and Partnership

- Communicate regularly with families regarding student progress, accommodations, interventions, and support plans.
- Participate in meetings with families to review student needs and progress.
- Support families in understanding how to support learning and skill development at home.

Behavioral and Executive Functioning Support

- Support students in developing executive functioning, organization, time management, and self-regulation skills.
- Collaborate with counselors, behavioral staff, and classroom teachers to support students whose behavioral or emotional needs impact learning.
- Help implement behavioral strategies and classroom supports when appropriate.

Professional Responsibilities

- Participate in Specialized Learning Team meetings and professional development.
- Stay current with evidence-based instructional practices and intervention approaches.
- Maintain confidentiality regarding student information and records.
- Contribute to the ongoing development and improvement of the Specialized Learning Program.

Qualifications

- Bachelor's or Master's degree in Special Education, Inclusive Education, or a related field.
- Teaching certification in Special Education or equivalent qualification.
- Experience working with students with diverse learning needs.
- Strong understanding of accommodations, modifications, and evidence-based interventions.
- Strong collaboration and communication skills.